

SCHOOL BUS ADMISSION FORM YEAR 20 - 20

Goel & Sons

2, Garden View, Devidayal Road, Mulund (W), Mumbai – 400 080.

Telephone No.: 2561 3421 / 2567 2870/ 35050348

Website: www.goelandsons.in / email id: info@goelandsons.in

C/o SMT. SUNITIDEVI SINGHANIA SCHOOL

2nd Pokharan Road, Thane West – 400 606

[illegible]

(PLEASE USE BLOCK LETTERS ONLY)

Students Name in Full:

Date of Birth: Standard: Division: Blood Group

Full Residential Address:

.....

Phone/Cell No. (Father): Email Id.....

Phone/Cell No. (Mother): Email Id.....

Phone/Cell No.(Guardian)..... Email Id.....

Phone/Cell No. (Alternate Number)..... Email Id.....

Bus Stop (Pickup)..... Landmark.....

Bus Stop (Drop)..... Landmark.....

Allergic to

I have read & understood the rules and regulations made for the bus facility for school children and I agree to abide by the said rules & regulations & I undertake to pay the Bus Fees to you in time.

Date:

Signature of Parent / Guardian

SCHOOL BUS RULES & REGULATIONS

1. Students are requested to travel in the school bus with proper school bus ID. Bus ID should be produced whenever asked for, so as to enable us to know if he/she is a bus student, if he/she is not a bus student & if found travelling in the bus, we will collect full years bus fees from the parent concerned.
2. Bus fees will be collected on half / full yearly basis. Dates for payment will be 15th to 30th May / November between 10.00 a.m. to 6 p.m. in our Mulund office except on sundays & holidays. Bus fees can be paid by cash / cheque / online, in case if the cheque is bounced appropriate charges will be collected. While doing online payment, screenshot confirmation of the payment will have to be shared. Online payment is also subject to realization of that amount in our bank. Please visit our website www.goelandsons.in for more details.
3. Late fees @ Rs.2/- per day will be charged, if the fee is received after due dates. Those parents, who wish to send their children by school bus, will have to fill up this admission form.
4. Cancellation of School Bus facility is allowed during any particular academic year only. If the student wishes to do so, he/she should give us the same in writing before the School Starts in June, otherwise they will have to pay for the full year, whether they use the bus or not as we have calculated the school bus fees & divided it into 12 months, so please don't leave this facility in the middle of the year.
5. If the school bus is found damaged by any student, appropriate charges will be collected from the Parent / Guardian concerned. Parents are requested to collect their children from the respective/scheduled bus stop. Please check & cross the road carefully & properly, if your pickup / drop are from opposite side.
6. Students of pre - primary & primary sections are requested to wear ID's given by us, with residential address, phone number & the name of their Bus Stop, which can be collected from our office, while doing payments for school bus fees. Each student till 5th standard will be given, two IDs & for students from 6th onwards, one ID will be given. Bus id should be preserved till the end of the academic year. In genuine cases, duplicate bus id can be obtained on payment of Rs.10/- only.
7. Parents/guardians/domestics of children of pre - primary & primary Sections are required to show the bus identity card (ID) to the bus attendant at the time of collecting their child from the bus stop (we are giving two IDs till 5th standard; 1st students have to wear along with school ID & 2nd will have to be shown by the person who will be collecting the students at the school bus stop during departure from the school). Failing this the child will be brought back to the school (if the student is from thane) & mulund office (if the student is from Mulund). Parents are requested to note that this is for the safety of their children. This will also be applicable if student has boarded the wrong bus or if there is no one to collect the student, when the school bus arrives at the school bus stop during departure from the school.
8. It has been understood between the school & the parent's teachers association (PTA), that the school is making these arrangements for the purpose of convenience & benefit of the school students. The school & the PTA, shall not be liable or responsible in any way either for the safety of students or property of the students & the entire liability shall be of the insurance company with whom the buses are insured & the parents have at their own responsibility opted to avail of this transport facility being arranged by the school management / PTA for the convenience of the school students. Parents are advised to take proper mediclaim & insurance policy accordingly for the students, who will be availing this school bus facility.
9. Whenever there is any increase in the operational costs, when inputs such as diesel, oil, tyre, insurance, tax, accessories & any other additional factors increases, there may be pro rata increase in bus fees, with the consent of the School Authority / PTA.
10. Students are requested to arrive at the pickup locations 5 minutes earlier & similarly parents are requested to arrive at the departure locations 5 minutes earlier to pick up the students (particularly till 5th standards).
11. Students are requested to take care of their belongings in the School Bus, we try our best to return back things, that is left by them, but we should not be held responsible, in case if that thing is not found due to any reason.
12. Parents / Teachers (other than those authorized by the School / PTA) shall not be entitled & shall not be permitted to travel with their students in the school bus. If any Parent or authorized person or guardian, wants to collect the child directly from the School, they should inform the school & us accordingly in advance at least 2 days before in writing.
13. Our School Bus service is in Mulund East & West, Thane East & West (Designated Areas) to school & back. This may change as per the need of the school & the PTA.
14. In case of any complaint, parents are requested to put the same in writing to us with a copy to the school authority / PTA, so that we can take proper and needful action towards the same.
15. Request for change in bus stops, timings etc. will be brought to the attention of the school authority for consideration. Bus service to any stop can be discontinued if deemed necessary with prior intimation and with the approval of the school & the PTA.
16. The students are requested to know the right bus, which they have to board. Please make the students understand that if in case they are confused, ask for guidance from our staff or school security & in no condition go home on their own without informing the parents. Similarly if the student has boarded the wrong school bus, please make the students understand that they should not leave that school bus in any condition & remain seated in that school bus only, so that they will be traced & arrangements to bring them back to school or our mulund office will be done in such situations.
17. Bus Fees is calculated according to the working days in School & divided into 12 Months. Due to any reasons if there is again any kind of lockdown or similar & school is asked to work online, please understand & note that there will be **NO REFUNDS** as we will be saving in only diesel expenses.
18. In case of any delay of the student reaching home, please contact us at 25613421, 25672870 & 35050348.
19. Security Deposit (Interest Free / Refundable), is Rs.3,000/-, which will be refunded whenever the Student leaves the School. Please preserve your Security Deposit Receipt to ensure refund.

I have read & understood the above rules & regulations, which are for the safety & security of the students & I agree to abide by the above rules & regulations.

Date. :-

Signature of Parent / Guardian